## **Course Selection Process: Choosing Courses**

1. Open your web browser and go to "publicboard.ca" and click on the "myBlueprint" icon.



2. Click on the green "School Account Log In" button.

| Greater Essex County District Sc × m myBlueprint   | x +                   | -       | Ø | × |
|--|-----------------------|---------|---|---|
| $\leftrightarrow$ $\rightarrow$ C $\widehat{\mathbf{C}}$ app.myblueprint.ca/?sdid=greateressex |                       | \$      | • | : |
| ×  | Log In Sign Up        | English | ~ | ^ |
|  | Welcome Back          |         |   |   |
|  | School Account Log In |         |   |   |
|  | B QR Code Login       |         |   |   |
|  |                       |         |   |   |
|  | or                    |         |   |   |
|  | Username/Email        |         |   |   |
|  | lleoraamo/Email       |         |   | • |

3. Look to the left side of the page and click on "High School".

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| •            | n                | )                                     |              |           |  |   |                                      |                         |          |  |          | •      |      |   |   | A  |
| •            |                  |                                       |              | ~         | Home   |   |                                      |                         |          |  |          |        |      |   |   |    |
| •            | v                | Vho Am I                              |              |           | Dashboard  | Tasks Class A   | Activities                           | Goals P                 | ortfolio | s                                      |          |        |      |   |   |    |
| Ê            | H                | ligh Schoo                            | 1            |           |  |   | ///                                  |                         |          | <i></i>                                |          |        |      |   | T | e) |
| ĪV           | С                | Continuing                            | ducati       | on        |  |   |                                      |                         |          | ////////////////////////////////////// |          |        |      |   |   |    |
|              | P<br>M<br>M<br>G | Post-Secon<br>Vork<br>Aoney<br>Guides | dary         | *<br>*    | Complet<br>Individual Pathy<br>education and<br>draws. | e your IPP<br>vays Plan (IPP) Tas<br>areer while earnin | Tasks<br>ks help you<br>ng points fo | ı plan your<br>or prize |          | High School • P<br>A Plan Co           | urses to | Gradua | tion | • |   |    |
|              | F                | avourites                             |              |           |  |   |                                      |                         |          | 🕈 🔻 100 point                          | s        |        |      |   |   | -  |

4. This will display your High School Plan. From here, click on the blue "Start" button to link to the new website where you can select your courses for next year.

| Greater Essex County District S | ×   🎧 myBlueprint                              | × 🕥 myBlueprint                                 | × +  |   |                         | _                   | ٥         | × |
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| ← → C ଲ 😁 app.my                | blueprint.ca/student/highschool                | /7777859  |  |   |                         | \$                  | ٢         | : |
| <b>6</b>                        | High School                                    |   |  |   | Cou                     | irse Selection Reso | ources    |   |
| 🛉 Home 🗸 🗸                      | Plan Courses SHSM                              |   |  |   |                         |                     |           |   |
| 🔕 Who Am I                      | _  |   |  |   |                         |                     |           |   |
| 🚔 High School                   | Official High S                                | School Plan                                     |  | Currently planning for Te                 | ecumseh Vista Academy 🧃 | View P              | lans      |   |
| Continuing Education            |  |   |  |   |                         |                     |           | 1 |
| 😒 Post-Secondary 🗸 🗸            | Click the Start but                            | tton to begin your course                       | selections for next year                     | Sta                                       | Graduation In           | dicator             |           |   |
| 🚔 Work 🗸 🗸                      |  |   |  |   | 70/70                   | (                   |           | • |
| • Money                         | Grade 9  | Grade 10  | Grade 11                                     | Grade 12                                  |                         | REDITS              |           |   |
| 💾 Guides                        | Completed                                      | Completed                                       | Current Year                                 | Next Year                                 |                         |                     |           |   |
| 💛 Favourites                    | English<br>ENGID • 1 Credit •                  | English<br>ENG2D • 1 Credit                     | Contemporary First Natio<br>NBE3U • 1 Credit | English<br>ENG4U • 1 Credit               | 12<br>Planned           | 18 3<br>Earned To   | 4<br>otal |   |
|                                 | Mathematics - Destreamed<br>MTH1W • 1 Credit • | Principles of Mathematics<br>MPM2D • 1 Credit • | Functions<br>MCR3U • 1 Credit                | French Immersion<br>FIF4UC • 1 Credit     |                         |                     |           |   |
|                                 | Science- Destreamed<br>SNC1W • 1 Credit        | Science<br>SNC2D • 1 Credit                     | Photography<br>AWQ4M • 1 Credit              | Mathematics of Data M<br>MDM4U • 1 Credit | Vie                     | w Progress          |           |   |
|                                 | French Immersion                               | La Citovenneté                                  | Coop 1 credit                                | el earning - Families in                  |                         |                     |           | - |

 As the system brings you to the new course selection page, you may encounter a "Pop Up Blocker". Please follow the next few steps to enable your internet browser to allow "Pop Ups". If a "Pop Up" does not appear, proceed to Step 8.

Click on the "Pop Up" settings button at the top right of the page.



The following "Pop Up" setting box will appear.



Click on "Always allow pop-ups", then click "Done".



6. After allowing "Pop Ups" the following screen will appear. Close this window in order to re-enter the Course Selection screen.

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| ÷ | $\rightarrow$   | G        | ሰ       | 010  | pcsp.space    | esedu.com      |            |   |            |               |            |                      |        |              |            |     |  | ¢ | ☆ | 1 | :        |
|   |   |          |         |      |               |                |            |   |            |               |            |                      |        |              |            |     |  |   |   |   |          |
|   |   |          |         |      |               |                |            |   |            |               |            |                      |        |              |            |     |  |   |   |   |          |
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|   |   |          |         |      |               |                |            |   |            | Log           | in to      | your                 | acc    | ount         |            |     |  |   |   |   |          |
|   |   |          |         |      |               |                |            | ł | f your sch | ool uses sing | gle sign o | on, please<br>below. | log in | with your sc | hool email |     |  |   |   |   |          |
|   |   |          |         |      |               |                |            | E | mail       |               |            |                      |        |              |            |     |  |   |   |   |          |
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|   |   |          |         |      |               |                |            |   |            |               |            | Log In               |        |              |            |     |  |   |   |   |          |
|   |   |          |         |      |               |                |            |   |            |               |            | 2                    |        |              |            |     |  |   |   |   |          |
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|   |   |          |         |      |               |                |            |   |            |               |            |                      |        |              |            |     |  |   |   |   |          |
|   | This site is protected by reCAPTCHA and the Google <u>Privacy Policy</u> and <u>Terms of Service</u> apply. |          |         |      |               |                |            |   |            |               |            |                      |        |              |            |     |  |   |   |   |          |

7. Re-click the blue "Start" button.



8. Click "Okay".



9. From here, you may select your courses by clicking the desired box and then making your selections which are listed on the right.

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|----------------------------------|--|-------------|-----------------------|-----------------|------------|
| ← → C ⋒ 😇 pcsp.sp                | acesedu.com/student/highschool/JkN9rr1g                          |             |                       |                 | 다 ☆ 😩 :    |
| E SpacesEDU                      |  |             |                       |                 | ٩          |
| Tecumseh Vista Academy           | Review your course selections before submit                      | tting       |                       |                 | ^          |
| 🖶 High School                    | Grade 12<br>Next Year  | Ø           | ×                     | Add Course      |            |
|                                  | English<br>ENG4U • 1 Credit                                      |             | Q Search for a course | Filter By Grade | Discipling |
|                                  | Mathematics of Data Management<br>MDM4U • 1 Credit               |             |                       | The by Gade     |            |
|                                  | Challenge and Change in Society<br>HSB4U • 1 Credit              |             | ✓ Arts                |                 | 26 Courses |
|                                  | Business Leadership: Management Fundamentals<br>BOH4M • 1 Credit |             | ➤ Business Studies    |                 | 15 Courses |
|                                  | COOP- 4 credits/full semester<br>COOP04 • 4 Credits              |             | Canadian and World St | udies           | 16 Courses |
|                                  |  |             | ✓ Computer Science    |                 | 9 Courses  |
|                                  |  |             |                       |                 |            |

10. After you have finished selecting your courses, click on "Review Courses".



11. After you have reviewed your course selections, click on "Submit Courses".

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| ×  | Course Selection  |  |         |
|  | Review Courses  | 5  |         |
|  | Add Courses 2 STEP 2<br>Review & Submit 3 Get Sign-Off  | Submit Courses   |         |
|  | Review your course selections before submitting   |  |         |
|  | Review Course Selections Read any warnings carefully and ensure these are all of the courses you wish to submit | 2<br>Add Comments<br>Add comments you would like to include. |         |
|  | English<br>ENG4U + 1 Credit   | 4  |         |

## 12. Click "Submit Courses".



13. To complete your course selection, enter your "Parent/Guardian Email for Sign-Off", then click "Send Sign Off E-mail".

